



## CEBU CFI COMMUNITY COOPERATIVE

Esperanza Fiel Garcia Bldg. Capitol Compound, Capitol Site, Cebu City Philippines 6000

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Facebook Page : <https://www.facebook.com/CFICoopOfficialPage/>

Webpage: [www.cficoop.com](http://www.cficoop.com)

### CFI MICRO LENDING PROGRAM APPLICATION FORM

(Loans paid thru WEEKLY collection pursuant to MOA with CFI COOP)

Date : \_\_\_\_\_

Name : \_\_\_\_\_  
(Last Name) (First Name) (Middle Initial) (Suffix)

Date of Birth : \_\_\_\_\_ Email Address : \_\_\_\_\_ Cell Phone No.: \_\_\_\_\_

Postal Address : \_\_\_\_\_ Association/Cooperative: \_\_\_\_\_

Amount of Loan Applied for (SUBJECT FOR EVALUATION): \_\_\_\_\_

Term:  12 weeks (3 months)  24 weeks (6 months)  36 weeks (9 months)  48 weeks (12 months)  
 60 weeks (15 months)  72 weeks (18 months)

### UNDERTAKING with Promise to Pay

The undersigned hereby agrees and commit to be bound by the following conditions and representations.

1. To pay the loan herein applied for in accordance with its terms and conditions inclusive of interest and whatever penalties imposed, if any. I understand that the amount of loan actually approved may be lower than the amount herein applied for as my application will always be subject to the maximum allowable loan I may qualify pursuant to my computed monthly payment capacity.
2. That the loan proceeds shall be subject to the payment of the required fees and outstanding loan balances or overdue installment payments I have with the Coop.
3. That in the event the loan herein applied for, becomes in default. I hereby agree that the loan or any outstanding balances shall constitute a lien to whatever salary or compensation I have with my employer/agency or whatever accrued benefits is due to me in the form of commutation of leave credits; terminal leave, vacation leave and similar benefit pursuant to the provision of Article 58 of R.A. 9520 or Philippine Cooperative Code of 2008.
4. The said loan in default shall also be a lien to whatever deposit/s capital I have with any banking/financial institution, including the Coop pursuant to article 59 of RA 9520.
5. That this undertaking shall serve as an instrument authorizing my employer or my office/agency/institution to effect payment of whatever loan obligation I have with the Coop through salary deduction or commutation of my leave or terminal benefit or similar benefits.
6. That all notices regarding my loan shall be considered sufficient notice if sent through my given address, text to the current cell phone number/social media account and/or email I have supplied in this application unless such address, number/social media account was changed and such change was formally relayed to the coop in writing.
7. That the net proceeds of my loan can be deposited on my current bank account on record with the Coop as supplied in this application or in my savings deposit account with CFI, at the option of the latter.
8. I am fully aware that my loan in default may be referred to the Credit Information System for information and viewing by other Financial Institutions.
9. In case of a collection suit, the Undersigned agrees that Scanned copy and/or electronic of this loan application can be used as a supporting document in the case filed against me. In addition, I agree to pay an additional 30% of the total amount of the suit for attorney's fees and costs of the suit.
10. I hereby agree to assign my CFI deposits, either savings or time, in payment of an installment obligation in arrears or whatever outstanding balances past due or deemed in default. The Coop is hereby authorized to immediately apply the said deposits as payment to my loan in arrears or in default without need of prior notice and or demand.
11. I, hereby waive my rights under applicable laws on bank secrecy and information security existing or may hereafter be enacted, such as Republic Act (R.A) No. 1405 (The Secrecy of Bank Deposits), R.A 6426 (Foreign Currency Deposit Act), R.A 8791 (The General Banking Law), R.A 10173 (Data Privacy Act), and authorizes CFI: (a) pursuant to BSP Circular No. 472 Series of 2005, as amended, and as implemented by BIR Revenue Regulation RR 4-2005, to verify with the Bureau of Internal Revenue Regulation(BIR) (or such other taxing authority that may substitute it) in order to establish authenticity of the annual income tax returns and accompanying financial statements and documents or information submitted by me, (b) to inquire into any of the deposit accounts or properties maintained by me with the CFI its parent subsidiaries or affiliates for the purpose of implementing the Automatic Debit Authorization or set-off provisions and (c) obtain from or disclose to my parent, subsidiaries, affiliates, or credit bureau any information of myself, the Loan/Line or this Agreement, as CFI may deem necessary to exercise its right under this Agreement or as may be allowed or required by applicable laws, rules and regulations. I also hereby authorize the CFI to request information on the status of any court to which he/she/it is a party. Pursuant to R.A. 9510 (Credit Information System Act), I finally authorizes the submission of basic credit data in connection with any credit availment from the CFI to the Credit Information Corporation (or its successor entity ) and authorize the latter to provide the same information to BSP.
12. Finally, I have read all the terms and conditions of this loan and hereby agree to be bound thereof.

\_\_\_\_\_  
*Signature of Applicant Above Printed Name*

#### REQUIREMENTS

- a. MOA
- b. Endorsement from the Association/Group Leader/President/Chairperson
- c. Proof of Business/Store (Picture)
- d. Business Permit/ Brgy Permit/DTI
- e. Vicinity Map (Land Mark) issued by the Association
- f. Coop/ Association Identification
- g. Government Identification w/ signature

\_\_\_\_\_  
*Signature of President Over Printed Name*

## Terms and Conditions

1. Only members recommended by a market vendors association accredited by CFI can apply for a loan under CFI Micro Lending Program (CMLP) .
2. **LOAN AMOUNT.** The loan amount that can be applied for shall be from a minimum of P5, 000 to a maximum of P50, 000 on the basis of assessment by CFI on the applicant' s capacity to pay.
3. **LOAN TERM.** The amount of loan availed of is payable in weekly installments for a term as follows:
  - 3.1 12 weeks
  - 3.2 24 weeks
  - 3.3 36 weeks
  - 3.4 48 weeks
  - 3.5 60 weeks
  - 3.6 72 weeks
4. **INTEREST.** Shall be computed at the rate of 14% per annum and on a straight-line basis.
5. **ADVANCE PAYMENT.** Any payment made in excess of the required monthly amortization shall be first applied to the interest due for the next amortization period before application to the principal. If the borrower opts to advance payment of principal of the succeeding month, he/she pays the principal amount plus the interest for the said succeeding amortization period.
6. **SERVICE FEES.** A service fee shall be imposed in the amount of 2% of the total loan amount approved.
7. **RENEWAL.** Loans can be renewed at any time, provided, however, that it will result in positive zero or in a net balance after allowing for the above deductions.
8. **PRE-TERMINATION.** If the Borrower fully settles the loan prior to its maturity date, and the account is not in default, the Borrower shall pay the outstanding principal balance, accrued interest, penalties, and other applicable charges, if any. The Borrower shall then be entitled to a pre-termination interest discount equivalent to fifty percent (50%) of the interest not yet due for the unexpired term. In the event that the Borrower is in default at the time of full settlement, the Borrower shall not be entitled to the aforementioned fifty percent (50%) pre-termination interest discount.
9. **IN ARREARS.** The borrower shall be considered in arrears if he/she fails to pay the weekly obligations within seven (7) days from the time it is due, in which case a penalty equivalent to 1.5% per month shall be imposed on installment amount in arrears.
10. **DEFAULT.** The loan shall be in default if no payment is received for four (4) consecutive weeks without need of notice or demand to the borrower. The entire outstanding principal, interest computed up to the end of the loan term, penalties, and other charges, if any, at the time of default shall immediately become due and demandable. The newly computed balance will incur 1.5% penalty.

If the borrower wishes to update his account status into active, the borrower shall pay all the outstanding principal due, accrued interest, and penalties up to date of payment, plus two (2) weeks advance amortization, subject to an undertaking required by the Cooperative. The borrower may only update his account once.
11. **CONSEQUENCES OF DEFAULT.**
  - 11.1 Membership with CFI will immediately be suspended.
  - 11.2 The installment in arrears shall incur penalties equivalent to 1.5% a month
  - 11.3 The entire obligations shall become due and demandable after 4 consecutive unpaid weekly installments.
  - 11.4 Upon default, the member' s name will be referred to his association in order for the latter to assist CFI Coop in the collection of the unpaid obligations of the borrower.
  - 11.5 The member' s name will be submitted to the Credit Information Corporation (CIC) for blacklisting.
  - 11.6 Further, the defaulting member' s account will be referred to the CFI Legal office for the filing of the appropriate case either administratively, through the Barangay, or through the courts.
12. **LOAN RESERVE.** A loan amount equivalent to .06% per annum shall be imposed on the total amount approved which shall answer for the payment of the loan in case of death or permanent disability of the borrower. It is understood, however, that in case the loan term is less than 12 months, only a fractional percentage equivalent to the actual term of the loan shall be imposed.
13. **NOTICES.** Notices regarding the loan applied for will be sufficient and binding notice if they are sent to the member through his cellphone number or social account, or postal address in his application.